



Job Description

POSITION AVAILABLE: Director of Finance – Construction & Leasing

REPORTS TO: Chief Financial Officer

LOCATION: Vrancor Head Office/Hamilton, ON

Vrancor Group is one of the top hospitality companies in Ontario and an award winning leader in property management and development. Qualified individuals are invited to apply for the Full-Time position of **Director of Finance – Construction & Leasing.**

General Summary:

To assume a strategic role in the financial management of the Construction, Leasing and Holdings divisions as well as provide support to other divisions, as needed, that fall under the Vrancor Group of Companies. The position will manage a small team of dedicated professionals and will utilize their skill sets to interpret financial results and make recommendations to the Executive Team that supports the making of sound financial decisions.

About the Opportunity:

- Responsibility over planning, implementing, managing and controlling all financial related activities, systems and controls in order to ensure complete, accurate and timely reporting in accordance with ASPE and other regulatory requirements
- Interpret financial results to the Executive Team in order to assess business performance and make recommendations for improvement and sound financial strategies
- Lead business planning process including job costing, annual operating plan, annual budget and monthly/quarterly forecast
- Provide corporate financial stewardship to the divisions for the protection of company assets and the implementation of corporate financial policies
- Design and implement systems of measurement to improve performance in areas of margins, forecasting, working capital, and operations
- Oversee treasury and compliance with covenants of the divisions
- Liaise with private and institutional lenders to secure financing
- Evaluate and negotiate potential acquisitions and divestures of assets
- Build strong relations with other divisions, team members, property managers and stakeholders
- Develop, mentor and lead the construction and leasing Accounting Team
- Work with the Executive Team to establish and monitor key operating ratios; continually evaluating and improving financial performance
- Implementing best practice internal controls and company policies and procedures

- Lead system improvements to automate and streamline existing financial processes
- Complete any additional projects which may be assigned to meet the needs of the business
- Manage annual audit conducted by third party auditor to ensure timely and on budget completion

Required Skills:

- Highly motivated with a desire to win, relentless in the pursuit of improvement
- Provide direction and leadership to the construction and leasing Accounting Team
- Supervisory responsibility for accounting controls and procedures
- Recruitment, motivation, selection, training and promotion of financial staff
- Must be computer proficient, especially in specialized software necessary for the fulfillment of the role (Timberline & SAP)

Required Qualifications:

- Accounting designation (CA, CMA, CGA, CPA) with relevant industry experience
- Bachelor degree in Business, Accounting or Finance
- Minimum of 3 - 5 years experience in a construction and/or leasing role
- Minimum of 3 - 5 years experience in a supervisory role
- Must be a skilled communicator, with well-developed verbal, written and presentation ability
- Proven success in analyzing financial information and business operations with positive bottom line impact
- Proven success in leadership roles to lead an existing team

Application Details

Qualified applicants are invited to respond to this job posting by applying directly at [Indeed.ca](https://www.indeed.ca)

The statements in this job description are intended to represent the key duties and level of work being performed. They are not intended to be ALL responsibilities or qualifications of the job.

Please note that due to high volume of applicants only short-listed candidates will be contacted.

We are committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.

Date Listed: January 17, 2019

Closing Date: until filled